

MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on January 31, 2024 at 6:30 PM

NL Auditoriums / Microsoft Teams

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Stacy Wight	Chair, Municipal Appointee of Kirkland Lake (<i>video</i>)
Jesse Foley	Vice-Chair, Municipal Appointee for Temiskaming Shore
Mark Wilson	Municipal Appointee for Temiskaming Shores
Jeff Laferriere	Municipal Appointee for Temiskaming Shores
Curtis Arthur	Provincial Appointee
Carol Lowery	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier (<i>video</i>)
David Lowe	Provincial Appointee
Guy Godmaire	Municipal Representative for Township of Brethour, Harris, Harley & Casey, Village of Thornloe (<i>video</i>)
Steve McIntyre	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan (<i>video</i>)
Casey Owens	Municipal Appointee for Town of Kirkland Lake (<i>video</i>)

Regrets

Gord Saunders	Municipal Appointee for Township of Chamberlain, Charlton, Evarianturel, Hilliard, Dack & Town of Englehart
Cathy Dwyer	Provincial Appointee
Todd Steis	Provincial Appointee

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate and Protection Services
Rachelle Cote	Executive Assistant

3. ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES

a. YEAR 2024 ELECTIONS OF OFFICERS

Motion #	Nominations for	Elected Officer(s)	Moved by	Seconded by
Motion #1R-2024	Board Chair:	Stacy Wight	Jeff Laferriere	Paul Kelly
Motion #2R-2024	Board Vice-Chair:	Jesse Foley	Jeff Laferriere	Mark Wilson
	Auditors:	Kemp, Elliott & Blair, Steve Aclands	Appointed as per Temiskaming Shores	
Motion #3R-2024	Signing Officers:	Stacy Wight Curtis Arthur Jesse Foley Dr. Glenn Corneil Randy Winters	Paul Kelly	David Lowe
Motion #4R-2024	Finance Sub-Committee:	Stacy Wight Cathy Dwyer Paul Kelly Curtis Arthur Dr. Glenn Corneil Randy Winters	Guy Godmaire	Carol Lowery
Motion #5R-2024	Policy/Procedure Sub-Committee:	Stacy Wight Jesse Foley Curtis Arthur Carol Lowery Dr. Glenn Corneil Randy Winters Rachelle Cote	Paul Kelly	Mark Wilson
Motion #6R-2024	Personnel/Grievance Sub-Committee:	Stacy Wight Carol Lowery Jesse Foley Steve McIntyre Dr. Glenn Corneil Randy Winters	Curtis Arthur	Casey Owens

CARRIED

4. APPROVAL OF AGENDA

MOTION #7R-2024

Moved by: Paul Kelly

Seconded by: Guy Godmaire

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on January 31, 2024, as presented.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None.

6. **APPROVAL OF MINUTES**

MOTION #8R-2024

Moved by: Jeff Laferriere

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the minutes of its regular meeting held on December 6, 2023, as presented.

CARRIED

7. **BUSINESS ARISING**

None noted.

8. **2024 PUBLIC HEALTH BUDGET & RELATED PROGRAMS**

a. **2024 Budget Presentation and Discussion**

Mr. Winters presented the budget details for review and discussion.

b. **2024 Budget Program Breakdown**

A breakdown of budget items was presented for information.

MOTION #9R-2024

Moved by: Jeff Laferriere

Seconded by: Paul Kelly

Be it resolved that the Board of Health approves the 2024 Public Health and Related Budget as presented with a 5% or \$75,459 municipal levy increase and that a funding request be submitted for the Seniors Dental Program.

CARRIED

9. **REPORTS OF MOH/CEO**

Dr. Corneil updated the Board on recent program updates. Awaiting more information on the Ontario Public Health Standards (OPHS) review. Will keep the Board informed as ministry updates are shared.

10. **NEW BUSINESS**

a. **PHU-THU Merger Update and Briefing Note**

Dr. Corneil provided the following update:

- The briefing note issued to the ministry in September 2023 was shared for reference.
- Working on budget and merger application due to the ministry, April 2, 2024. The merger application consists of 3 areas; Board, Corporate and Services. Working on general costs over the next 3 years, 2024-2026. There are ministry incentives available for those that merge. Any cost savings as a result of the merger process will be kept by the new entity as directed by the ministry. An annual 1% provincial funding increase has also been confirmed for year 2024 to 2026.

- The PHU-THU working group developed a draft high level organizational structure which will be revisited once the next steps are completed.
- Working on roadmap, timelines and communication templates to keep the Board of Health, all staff and municipal partners informed. Looking to provide a roadmap model at the next meeting.
- The new entity is expected to formally take effect in January 2025. All health units are proceeding in different ways and rates. Nine other health units are apparently pairing or merging with two more sites per the ROMA Conference.
- MOH to provide an update to all staff tomorrow.
- The full Board may need to meet end of March to finalize/approve the merger application.

b. **PHU-THU Board Working Group Discussion**

Dr. Corneil and Chair Wight discussed the creation of a PHU-THU Board Working Group to perform the short-term work and discuss recommendations for the new entity. The discussions and recommendations will be shared and presented to the full Board of Health for further approval or direction required. The group is looking for both rural/urban geographical representation that will consist of an equal membership of (3) board members from each health unit, including the Chair and Medical Officers of Health. The draft Terms of Reference were read by Dr. Corneil.

Merger Board Working Group Membership:

Board members are to submit their interest to Chair Wight by February 5, 2024. The group will be determined by both Board Chairs. Looking to hold the first meeting next week.

MOTION #10R-2024

Moved by: Casey Owens

Seconded by: Jesse Foley

Be it resolved that the Timiskaming Board of Health approves the creation of the Board Merger Working Group, with the structure and process of membership as presented, and determined by Board Chairs Boileau and Chair Wight.

c. **AMO Presentation: Ending Homelessness**

Mr. Wilson shared an overview of recent presentations attended, Ending Homelessness, for information and awareness.

d. **alPha Winter Symposium**

MOTION #11R-2024

Moved by: Guy Godmaire

Seconded by: Steve McIntyre

Be it resolved that the Board of Health approves the virtual registration to the alPha Winter Symposium on February 16, 2024:

- Curtis Arthur

CARRIED

11. **CORRESPONDENCE**

MOTION #12R-2024

Moved by: Casey Owens

Seconded by: Carol Lowery

Be it resolved the Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

12. **IN-CAMERA**

MOTION #13R-2024

Moved by: Paul Kelly

Seconded by: Steve McIntyre

Be it resolved the Board of Health agrees to move in-camera at 7:49 pm to discuss the following matter under section 239(2):

- In-Camera Minutes (December 6, 2023)

CARRIED

13. **RISE AND REPORT**

MOTION #14R-2024

Moved by: Jeff Laferriere

Seconded by: Steve McIntyre

Be it resolved the Board of Health agrees to rise with report at 7:51 pm.

CARRIED

a. **IN-CAMERA MINUTES – DECEMBER 6, 2023**

MOTION #1C-2024

Moved by: Jesse Foley

Seconded by: Guy Godmaire

Be it resolved the Board of Health approves the in-camera minutes of the regular Board meeting held on December 6, 2023.

CARRIED

14. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 6, 2024 at 6:30 pm in Englehart.

15. **ADJOURNMENT**

MOTION #15R-2024

Moved by: Casey Owens

Seconded by: Mark Wilson

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:51 pm.

CARRIED

Stacy Wight, Board Chair

Rachelle Cote, Recorder